

Job Title Deputy Director, Programmes
Grade G
Reports to Team Leader/Project Director
Location Kenya

Role Purpose:

The Deputy Director, Programmes is responsible for managing the programmes team that consists of Programme Managers and a Country Manager in each respective Lot 2 country.

The Deputy Director, Programmes oversees the implementation of programme activities in the respective countries, working in close collaboration with the Deputy Director, Technical and other members of the Senior Management Team. They will work in partnership with the Deputy Director, Technical in the allocation of technical resources at a country level to ensure the timely completion of agreed work products.

The Deputy Director, Programmes will oversee the formulation of the annual workplan receiving input from all departments and then disaggregating with each country team the programme workplan into specific country workplans. They will provide oversight of the Country Managers who are responsible consortium coordination.

The Deputy Director, Programmes will work closely with the MERL and Finance Teams to monitor programme spend and delivery of specific project outputs. They will support countries in overcoming programmatic challenges.

Context of Role:

WISH 2 (Women's Integrated Sexual Health) is one of three components of the overarching WISH Dividend programme that is being procured by the UK Foreign, Commonwealth, and Development Office (FCDO). This programme is central to delivering the UK's priorities on empowering women and girls as set out in the International Development Strategy, the UK's strategic approach to sub-Saharan Africa and the International Women and Girls Strategy.

WISH 2 will be divided into two geographic Lots. IPPFAR is planning on submitting a bid as prime for Lot 2 which covers Burundi, Ethiopia, Madagascar, Somalia, South Sudan, Sudan, and Zambia.

Deliverables:

- Implement the programmatic aspects of the annual workplan in line with programme milestones, available resources and the Clients requests. Lead the quarterly programme workplan review incorporating lessons learned to improve delivery.
- Assess technical requirements with each Country Manager to deliver workplan success and collaborate with the Deputy Director, Technical on the deployment of technical pool resources.
- Review country workplans ensuring alignment with the overall programme workplan.
- Provide programmatic input into quarterly and annual FCDO narrative reporting.
- Quality assure consortium partner country deliverables including any global goods produced by the programme and its partners.
- Facilitate collaboration across in-country and remote consortium members to global goods produced by the programme and its partners.
- Report on programmatic risk profile highlighting areas of concern and options for mitigation.
- Provide technical support to Member Associations and consortium partners when needed, strengthening programme management systems and processes.

- Incorporate global best practices and emerging new approaches in programmatic delivery to enhance the delivery of the programme.

Reporting/Management Responsibility:

- Line management of Programme Managers and indirect management of Country Managers.

Expertise:

- Significant experience working in global health programming with experience in SRHR programming at multi-country level.
- Prior senior programme management experience preferred.
- Experience in remote management of direct reports essential.
- Experience of working on FP/SRHR programming in fragile and conflict-affected States preferred.
- Experience of working on FCDO funded initiatives preferred.
- Experience working with a consortium of partners who deliver outputs together with the prime.
- Experience in matrix management

Skills:

- Developed interpersonal skills with a proven ability to influence and negotiate.
- Fluent English verbal and written communication skills with French and/or Arabic being an advantage.
- Strong leadership skills including the ability to effectively engage a range of stakeholders.
- Demonstrable staff and team management skills – including global/virtual management, performance management and matrix management.
- Quantitative and qualitative analytical skills.
- Project management skills including experience of reporting to donor agencies.
- Budget management skills.
- Time management skills with the ability to meet tight deadlines.

Your Ethos:

- Demonstrate an understanding of and commitment to safeguarding in a local and international context.
- Demonstrates ability and willingness to work in a diverse, multicultural, multilingual and intergenerational environment that is anti-racist and respectful of others.
- An intersectional (pro) feminist passionate about sexual reproductive health care rights + justice, including safe abortion.
- Supportive of people's rights regardless of sexuality or gender identity/expression and supportive of workers' rights and access to health care in sex work.

IPPF is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all employees, volunteers, contractors and partners to share this commitment. Anyone employed with IPPF agrees to sign and adhere to IPPF's Code of Conduct and Safeguarding (Children and Vulnerable Adults) Policy.